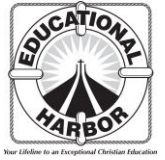


Educational Harbor Christian

415 49th St. East Palmetto, FL 34221 * 941-920-3935



Specials Policies

General policies:

- We recommend students leave their smart phone at home or with their parent. All teachers have smart phones and are able to call or text parents if necessary. Students do not need to have a smart phone. Students who are caught showing inappropriate materials to other students will be warned, and then expelled from the program.
- Children may need to bring their own food if staying for more than an hour. Ed Harbor has lunch and recess before specials start, but we understand that all kids are different and they may need / want snacks. Snacks are NOT available for purchase at Ed Harbor regularly. Understanding the dangers of a daily soda, we recommend water to drink. Water and soda is available for purchase for \$0.75.
- Children will help clean the rooms at the end of the day, they will be encouraged to clean their space before moving onto another space. They will assist with vacuuming and wiping tables and chairs. Class may end at 3:15 or 3:30, but expect to stay 5-10 minutes late for clean-up. Parents are welcome to help.
- Parents are welcome to stay or drop off as they wish.
- There will be two performances during the year – one in December and one in May. Families are highly encouraged to attend – art will be presented, and music, theater, and ASL will perform.

Illness Policies

- Children will be sent home if they have a fever, vomiting, diarrhea, exhibit listlessness, or have an unknown rash.
- Please keep children 24 hours after vomiting, diarrhea, or fever.
- Parents will be called or texted in the event of bug bites, injuries, allergy issues (calls of course), or symptoms of illness.
- Except in the case of documented allergies (please send doctor's note), please don't send your child with cold or flu symptoms
- Days missed due to illness cannot be refunded or made up.

High School Attendance – American Sign Language

- Students only attend classes twice a week, and we do need to keep up the Florida statutes requirement of 135 hours per high school class. Our classes go for a semester. Attending ALL classes adds up to about 54 hours. Students will be assigned videos to watch, a sign language dictionary with which to practice, and a workbook as well. This will add up to approximately 4 hours per week. Without these additions, students will not be able to fulfill the requirements of Ed Harbor and will not receive a grade.
- Educational Harbor will issue a transcript and report card upon completion of the course as well as a progress report about half way through.
- ASL 2 will be offered in the spring to students who are interested.
- Bright Futures scholarship requires two credits in the same language to be eligible.
- Not all colleges accept Sign Language for their foreign language requirement. You must call colleges your student is interested in to find out if they will accept the credit.
- Students may attend tutoring / study hall on Tuesdays or Thursdays from 1:30-3:30 to work with their teacher or a tutor. No additional cost is added for this program.
- There will be two ASL programs per year where students will show off what they have learned in either story or song. One in December of the first semester class, and one in May for the second semester class. These hours

count toward attendance and are not optional. You will know at the beginning of the semester the date of the performance.

Drop off and Pick Up Policies

- Please walk your student to their classroom, which will be announced before the first day of class, August 20th.
- Please pick up your student at the overhang in front of the educational building. Parents may stay in their cars or park and come out to help clean.
- Families have 2 "grace" days if parents are stuck in traffic or have an emergency. After the two grace days, parents should expect to pay the staff member who stays \$1 a minute for every minute past 3:35PM
- Only people on the emergency form will be allowed to pick up your child. If someone we do not recognize arrives for pick up, parents will be called to clarify before the child is released.

Payment

- Payment is due by the beginning of each month. You can pay by check, cash, or paypal: funds@educationalharbor.com
- If a child misses a day due to illness, the days will not be refunded or carried over to the next week.
- If class must be canceled due to emergency, illness, or weather, a refund or carry over WILL be issued.
- We do pay for our teachers with the money received from specials, and unless there is some sort of life altering event, we do ask that we have 30 days' notice if you plan on quitting a special. This will help us to find someone to fill your student's space so we can continue to offer specials.
- There will be a late fee of \$5 if payment is more than 5 days late for the month.
- For classes grades K-7: The monthly payment is for 9 months as August and December are both partial months. Payments are as follows:
 - August, September, October, November, December, January, February, March, and April. Classes continue until the end of May, but May is "included" in the previous months.
- For High School Classes, monthly payments are 5 months: August – December and January – May. Students who take both semesters and pay on time every month get May "included". Book for ASL: \$25
 - Pay for the full semester up front, get the book included: \$200